

STANDING COMMITTEE
ANNUAL REPORT TO COLLEGE COUNCIL

Clackamas Community College

DUE DATE:

Submission Date: 5-19-21

Year: 2021		Committee Name: Assessment Committee	
Committee Chair: Elizabeth Carney		Committee Members: Jennifer Bown, Elizabeth Carney, April Chastain, Jil Freeman, Shalee Hodgson, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Nielson, Lisa Reynolds, Yvonne Smith, Mary Jean Williams	
College Council Liaison: Elizabeth Carney			
Location of Minutes: http://webappsrv.clackamas.edu/committees/AC/			
Committee Meeting Schedule: Two Fridays each term, on third Friday of the month, 1-2:30pm (if another college event or meeting conflicts we sometime have to move our day/time)			
Committee Rotation Schedule: We don't have one. Next Fall we will be discussing whether we need to revise our membership policy, and I will add the question of a rotation schedule to that agenda.			
Charge of Committee:			
<p>The purpose of the Assessment Committee is to provide consultation and recommendations regarding the academic assessment process and policies at CCC. The Committee reviews the assessment process and activities at CCC in order to note effective practices, identify any areas for improvement, and build capacity for useful, faculty-led academic assessment.</p> <p>The committee is tasked with the following responsibilities:</p> <ul style="list-style-type: none"> • Promote and maintain faculty governance of the academic assessment process, specifically, but not limited to, program assessment. • Provide direction and boundaries for academic program assessment practices, drawing from the national assessment conversation, best-practice literature, engagement with CCC faculty and administration, and the local needs and context of CCC academic programs. • Make recommendations to the administration and relevant offices and committees regarding policies and practices that involve assessment. • Make recommendations to the administration and relevant offices and committees regarding needs for resources and professional development programming for assessment. • Provide feedback directly to programs about their assessment practices based on peer-review criteria determined by the Assessment Committee. Feedback to programs is formative in nature, aimed at supporting programs in improving their assessment process. 			

- Annually review CCC's assessment practices and report a summary of those practices along with recommendations to the Mission Fulfillment Committee. In determining the focus and structure of the report, the Assessment Committee considers its committee-defined direction and boundaries for assessment practices (see bullet #2 above) as well as considering the accreditation reporting and other needs of the Mission Fulfillment Committee.
- The Committee does not have responsibility for enforcing faculty compliance with required assessment work. For example, if the Assessment Committee report to the Mission Fulfillment Committee shows that some programs are not doing required assessment work, the follow-up falls with the administration.

Mission Statement of Committee:

Guide and support faculty-led academic assessment at CCC and promote a culture of engagement with teaching and learning.

Goals/Objectives for Year:

- Analyze annual assessment report and plan results and accreditation results.
- Identify challenges and improvements needed to assessment system and college support.
- Revise report and plan templates for 2021 reporting cycle.
- Help address systemic challenges that could undermine continued development of assessment at the college, including the need for better integration of assessment with college initiatives and with the work of other committees and groups.

Other Issues Dealt With, if applicable:

Response to the pandemic and other disruptions/challenges: We surveyed faculty about their experience of assessment work in 2020; used results to inform support, annual reporting, and accreditation.

Outcomes of Year's Goals and Objectives:

- Used results of 2020 annual program assessment reports and plans to inform committee agenda/focus and for accreditation report to NWCCU.
- Contributed to ad hoc report to NWCCU about related instruction assessment.
- Revised 2021 report/plan templates based on feedback.
- Worked with Curriculum Committee on projects that help better connect assessment process and curriculum review.

Current and Future Issues:

- Review membership policies and revise as needed.
- DEI training; review of assessment system and supports considering DEI goals and strategic plan.
- Think about how program assessment relates to program review and how we can best support programs.